



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

ANNAI VEILANKANNI'S COLLEGE FOR WOMEN

- Name of the Head of the institution **Ms. K. ADLIN DEVA SUGIN**
- Designation **PRINCIPAL i/c**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04443523712**
- Mobile no **9789042878**
- Registered e-mail **mail4avc@gmail.com**
- Alternate e-mail **princyavc@gmail.com**
- Address **No.81, VGP Salai, West Saidapet**
- City/Town **Chennai**
- State/UT **Tamil Nadu**
- Pin Code **600015**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **UNIVERSITY OF MADRAS**
- Name of the IQAC Coordinator **Ms. G. SHOBITHA**
- Phone No. **04424710820**
- Alternate phone No.
- Mobile **9176056571**
- IQAC e-mail address **avcwiqac@gmail.com**
- Alternate Email address **shobimc@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://avcas.annaiveilankannis.com/wp-content/uploads/2022/03/AQAR-2019-20-final-submitted.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://avcas.annaiveilankannis.com/wp-content/uploads/2022/03/CORRECTED-COLLEGE-DIARY-2020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.38	2014	29/04/2014	23/09/2019

6. Date of Establishment of IQAC

04/07/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 - 2021	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. National Institutional Ranking Framework has been submitted. 2. AQAR 2020 – 2021 has been prepared. 3. Guidelines for Online Teaching as instructed by the University of Madras.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduction of Seminars/ Workshops	1. Entrepreneurship & Family Business 200 Students on 10.06.2020 2. Two Days Workshop for Young Entrepreneurs 299 Students and Entrepreneurs on 24.07.2020 & 25.07.2020 3. Online Orientation Program - 50 Students on 05.03.2021 4. Orientation Program -300 Students on 10.03.2021
Publications	1. 10 UGC Journal publications received from staff and 2. 9 Other Publications
NSS / Awareness programmes To organize programmes using social media platforms to create	1. Legal Awareness Programme 2. Blood Donation Camp 3. World Environment Day - Tree

awareness on various issues related to students' community.	Plantation 4. Cleaning & Tree Plantation 5. World Yoga Day 6. NSS Day Celebration - Tree Plantation & PPT Presentation 7. Gandhi Jayanthi - Murunga 2020 8. Dr. APJ Abdulkalam Birthday Celebration - Debate 9. National Unity Day 10. Thermal Scanning & Hand Sanitizing 11. Road Safety Awareness - Two Wheeler Rally 12. Nethaji Subhas Chandrabose Birthday Celebration 13. Polio Training 14. Polio Drop Camp 15. World Wetland Day 16. Wall Painting 17 Covid - 19 Distance Maintaining Symbol Drawing 18. Book Fair 19. Election Awareness Competition Essay, Quiz 20. Training for Voting 21. Deworming Day 22. Covid - 19 Awareness 23. Training for Election Duty 24. Covid -19 Survey 25. To Help Issues the Grocery Items- Covid 19 26. Chennai Book Fair at YMCA 27. Online Webinar Inclusion Of Organ Donation Awareness Program
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13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE GOVERNING BODY	11/02/2022

14. Whether institutional data submitted to AISHE

Part A

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4.Whether Academic Calendar prepared during the year?	Yes						
• if yes, whether it is uploaded in the Institutional website Web link:	https://avcas.annaiveilankannis.com/wp-content/uploads/2022/03/CORRECTED-COLLEGE-DIARY-2020-21.pdf						
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount			
NIL	NIL	NIL	2020 - 2021	NIL			
8.Whether composition of IQAC as per latest NAAC guidelines		Yes					
• Upload latest notification of formation of IQAC		View File					
9.No. of IQAC meetings held during the year		2					
• Were the minutes of IQAC meeting(s)		Yes					

and compliance to the decisions have been uploaded on the institutional website?		
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
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Plantation & PPT Presentation
 7. Gandhi Jayanthi - Murunga
 2020 8. Dr. APJ Abdulkalam
 Birthday Celebration - Debate
 9. National Unity Day 10.
 Thermal Scanning & Hand
 Sanitizing 11. Road Safety
 Awareness - Two Wheeler Rally
 12. Nethaji Subhas Chandrabose
 Birthday Celebration 13. Polio
 Training 14. Polio Drop Camp
 15. World Wetland Day 16. Wall
 Painting 17 Covid - 19 Distance
 Maintaining Symbol Drawing 18.
 Book Fair 19. Election
 Awareness Competition Essay,
 Quiz 20. Training for Voting
 21. Deworming Day 22. Covid -
 19 Awareness 23. Training for
 Election Duty 24. Covid -19
 Survey 25. To Help Issues the
 Grocery Items- Covid 19 26.
 Chennai Book Fair at YMCA 27.
 Online Webinar Inclusion Of
 Organ Donation Awareness
 Program

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE GOVERNING BODY	11/02/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	30/01/2022

15. Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):
17.Skill development:
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	443
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1909
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1180

File Description	Documents
Data Template	View File
2.3	636
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	69
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	87
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	46
Total number of Classrooms and Seminar halls	
4.2	2,00,72,994
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	120
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College Academic Calendar is prepared on par with the University Calendar and accommodating 450 instructional hours per semester. The master time-table for the college is framed by incorporating all the courses common to different departments such as Foundation Courses, Soft Skills, Non-Major Electives and lab hours. The departments frame their time-table and action plan to synchronize with the master time-table and academic calendar. The Heads of Departments plan the allotment of subjects well ahead of the semester keeping in mind subject expertise of the faculty members. Lesson plans are prepared for each subject. Subject wise logbooks keep track of the implementation of the lesson plan. This is monitored by the respective Heads of Department and Dean of Academics. Course files are also maintained in the departments. Outcome Based Education was introduced and POs, PSO and Cos have been uploaded on the website. All efforts are taken to make students familiar with their Course Outcomes. Faculty members have been advised to adhere to Blooms Taxonomy while assessing students. All academic plans are approved by the Principal and monitored by the Dean of Academics and the Vice Principal. Covid 19 The academic calendar was prepared every month taking into account the needs of that particular month as per the instruction given by the Affiliating University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://avcas.annaiveilankannis.com/wp-content/uploads/2022/04/2.7-CORRECTED-COLLEGE-DIARY-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares its Academic Calendar every year in accordance with the Academic Calendar sent by the University of Madras. This ensures uniformity, consistency, and compliance in curriculum implementation. The University's Academic Calendar specifies the date of commencement of end semester Practical and Theory Examinations. CIA - I is held approximately on the 30th day, the CIA - II on the 55th day, and the Model Exam before the commencement of University Practical Examinations. Model Exam

question paper is based on the University question paper. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. In case of any unusual and unscheduled break in the working day like strike or the government declares a holiday, a schedule to compensate for the working days is prepared. Dates for conducting seminars and class tests and submission of assignments are all announced well in advance taking into consideration the government holidays as well as other planned activities of the college such as College Day, Cultural, Sports Day, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://avcas.annaiveilankannis.com/wp-content/uploads/2022/04/2.7-CORRECTED-COLLEGE-DIARY-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A holistic educational programme aims at creating awareness and equipping students to the challenges of Globalization. In this regard, the curriculum designed by the University of Madras includes courses that cater to cross-cutting issues relevant to

Gender, Environment and Sustainability, Human Values and Professional Ethics. The students have first-hand knowledge of these issues when the units related to these are taught and the students are engaged in public discussion emphatically.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

95

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

715

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

715

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners Bridge courses are conducted in respective subjects for newly admitted students to identify their learning capabilities.

Slow Learners

- Peer teaching is employed by having advanced learners teach a few topics assigned for the benefit of weak learners.
- Special care is taken for slow learners by conducting retests.
- Before commencement of end semester examination, remedial classes are conducted for Slow learners
- Slow learners are periodically motivated and counselled by the counsellor.
- Collaborative learning methods are followed by grouping the batch members in the mini projects and also in laboratory sessions involving equal numbers of slow learners and advanced learners. This method enhances the knowledge of slow learners substantially.

Advanced Learners

- Advanced learners are encouraged to make posters and PPT presentations.
- Student seminars and symposiums are regularly organized.
- Advanced learners are motivated to take part in inter-collegiate competitions.
- They are given e-links of MOOCs on SWAYAM, NPTEL
- Advanced learners are informed about competitive exams and career pathways.
- They are advised to go through standard reference books in the library.
- Class toppers are awarded during Annual Day Celebrations.
- Advanced learners improve their organizing skills through club activity classes which are conducted during college hours.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
715	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences: Experiential learning Different student-centric learning methods are adopted in the institution to enhance their learning ability. It includes lab experiments, internships, mini-projects, field trips, and demos with working and non-working models.

Participative learning Teachers adopt participative teaching methodologies like Oral presentations, including seminar presentations, Performance, Role Play, Individual or Group quizzes, Poster Presentations, Nature observation, Interviews, Field Surveys, Paper Presentations, Group Discussions, and Computerized adaptive testing for MCQ etc.

Problem-solving Students learn through case study reports, Problem-based Assignments/Problem-solving Activities, Brain-storming sessions etc

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for an effective teaching-learning process. The College adopts various teaching methodologies to impart knowledge and skills to the students. During pandemics, classes were handled through Google Meet. The use of ICT, enabled the teaching-learning process more outcome-oriented and student-centric. The use of youtube, blended learning, flipped learning, blogs, Tedx, simulations, animations, made teaching effective. PowerPoint classes were handled through G Meet.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

69

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

547

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Examination The schedule of Internal Examinations is given in Academic Calendar. The internal exam committee conducts the internal examinations. Three internal assessment tests are conducted during each semester namely Unit Test I, Unit Test II, and Model Exam. The question paper is set as per the University pattern, and the papers are given to the students after the assessment. If the student finds any discrepancy in the assessment, they can get it clarified with the concerned subject teacher. Internal exam marks are entered in ERP that can be viewed by the students and parents. **Assignments/ Seminars** Each student is given a topic/area of study on which they are expected to prepare Assignments and Seminars on the subject. The completed assignments are submitted to the course teacher for evaluation. Seminars were taken by the students and they are graded based on the quality of presentation. **Attendance** Students with 91 - 100% attendance earns 5 marks, 76 - 90% attendance earns 4 marks, 60 - 75% attendance earns 3 marks. Attendance is entered in the ERP portal every day and the students can check the attendance for the day in the portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances related to the internal examination are dealt by the college internal exam committee. If any student has any grievances regarding internal examinations, students have to approach the internal examination coordinator with a letter stating the grievances. The exam committee forwards the grievance to the principal. The principal consults with the HOD and the course counsellor and takes the necessary steps to resolve the grievance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes and Course Outcomes are displayed on the website and department noticeboard. Communication to the Teachers The affiliated University has clearly stated the Programme Outcomes and Course Outcomes in the syllabus. Course Counsellors are oriented on this and are asked to prepare the course file incorporating the POs and COs. Teachers are advised to focus on achieving the aims and objectives of the outcomes. Communication to the Students POs, PSOs and COs are displayed on the website, department notice boards, classrooms and laboratories. Teachers are asked to incorporate the POs, PSOs and COs in the lesson plan as the introductory class.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Feedback obtained from Teachers, students, employers and alumni is used to assess the outcome of the programme given in the syllabus. The course outcome is assessed and evaluated based on the students' performance in the Internal Examinations and University Examinations. Marks obtained in formative and summative evaluations are the direct measures of attainment of Specific Course Outcomes. The learning outcomes are monitored by the Teacher using Bloom's Taxonomy method.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**788**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**[Nil](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneurship Development Cell seeks to develop students who have the potential to become future entrepreneurs. To promote students to become entrepreneurs, the ED Cell provides programmes like Training, Workshops, and Seminars by skilled resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Legal Awareness Programme
2. Rotaract Club, NSS, YRC, RRC
3. Blood Donation Camp
4. Rotaract Club, NSS, YRC, RRC
5. World Environment Day - Tree Plantation NSS
6. Cleaning & Tree Plantation - NSS and Corporation
7. World YOGA Day NSS
8. NSS Day Celebration - Tree Plantation & PPT Presentation
9. Gandhi Jayanthi - Murunga 2020 - NSS
10. Dr. APJ AbkulKalam Birthday Celebration - Debate - NSS
11. National Unity Day - NSS
12. Thermal Scanning & Hand Sanitizing - NSS
13. Road Safety Awareness - Two Wheeler Rally - NSS
14. NethajiSubhasChandrabos Birthday Celebration - NSS
15. Polio Training - NSS
16. Polio Drop Camp - NSS
17. World Wetland Day - NSS
18. Wall Painting - NSS
19. COVID - 19 Distance Maintaining Symbol Drawing - NSS
20. Book Fair - NSS
21. Election awareness competition Essay, Quiz -NSS
22. Training for Voting - NSS
23. Deworming Day - NSS
24. COVID - 19 Awareness - NSS
25. Training for Election Duty - NSS
26. Covid -19 Survey - NSS
27. To Help Issues the Grocery items- Covid 19 - NSS
28. Chennai Book Fair at YMCA - NSS

29. Online Webinar Inclusion of Organ Donation Awareness Program

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

27

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1007

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has an adequate infrastructure with well-ventilated classrooms, auditoriums, lecture halls, and laboratories. • One other well-lit classroom which is furnished with dual desks • One auditorium with a seating capacity of four hundred and fifty. • One open auditorium which can accommodate up to thousand five hundred students • Eleven staff rooms equipped with computers, internet connectivity, and printers. • Chemistry Laboratory, with a working capacity of 25 students. • Three Computer Labs equipped with computer systems of high-end configuration and high-speed internet connectivity of 100 Mbps.

The systems are configured in Star LAN and have 100% power backup through UPS. The details are:

- Computer Science Lab with 54 computers and 1 server and broadband speed of 100 Mbps
- Computer Applications Lab with 58 computers and 1 server and broadband speed of 100 Mbps.
- Language Lab with 25 computers and 1 server and broadband speed of 100 Mbps.
- Two portable LCD projectors are used by the departments during seminars, guest lectures, and workshops.
- The college library has a total area of 1800 sq. ft. It has a Wi-Fi line and a speed of 300 Mbps.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College encourages Sports, Games, Yoga and Cultural activities and has adequate infrastructure for the same. Sports Day is celebrated with multiple activities like March Fast, Mass Drill, Silambam, Aerobics, Pyramid, Marshall Arts, Yoga Demonstration, Athletic Events, all Indoor and Outdoor Matches for Students & staff are conducted every year with great enthusiasm and team spirit. Indoor and Outdoor game facility provided by the institution results in active participation of students at various level. All support is provided for students participating in sports at different levels. Sports (Indoor) • Chess • Carrom • Table Tennis • Pallanguzhi • Snake and ladder • Thayam. Sports (Outdoor) • Volley Ball • Throw Ball • Ball Badminton • Silambam • Kho-Kho • Kabadi • Shuttle • Cricket • Discus Throw • Javelin Throw • Shot put throw • Athletic Event Yoga Yoga classes are held in the Lecture Halls and Auditorium Cultural The Cultural Committee of the College conducts various cultural activities and organizes the college culture. The events are conducted in the Open Auditorium. Every year the college conducts Women's Day Celebrations with the active participation of students. Yoga classes are conducted in college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9412677

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 • Name of ILMS software: Koha • Nature of automation (fully or partially): Fully • Version: 19.5 • Year of Automation: 2019
The College Library has emerged as a knowledge resource center. The library preserves various types of old and new book collections. The library recognizes the importance of functioning in a thoroughly professional way taking into consideration the interests of all departments. The library committee consists of the principal as a chairperson aided by a senior faculty and the Librarian as in the committee. The library is housed on the third floor of the main building. Our library has a total area of 1,800 sq. ft. The library is having the membership of N-list (a programme of INFLIBNET) to provide remote access to the users. The library offers various services to its users like an online public access catalogue, reprography, internet browsing, library orientations, book bank facility, newspaper clipping, etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College aims at providing the facilities to its students so that they can utilize Wi-Fi resources to reach greater heights. The Wi-

Fi facilities are periodically updates as per the latest network requirement that are accessible to the students as well as the teachers for academic purposes. Systems are available with internet facility in the library. Information about upcoming events is available on the website After completion of the event, pictures will be uploaded in the web site. This information includes the time and date along with details about the event. Following academic calendar as well as the course information is also updated in the beginning of every academic year. The technology at college is constantly updated. The network services policy indicates to ensure the network is free from spam, malware and virus and ensure the bandwidth provided for productive purpose. Email has been used effectively for all official communications.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the policies are observed. At the end of each academic year, an internal audit of the infrastructure and support facilities is carried out. Based on the audit report, Maintenance and inventory for the next academic year is planned.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

619

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

550

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

550

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

122

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

124

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council members' of 2020 - 2021 :

S. NO

NAME

POSITION

1.

V.PRIYA

PRESIDENT

2.

A.GILDA

GENERAL SECRETARY

3.

M.SARANYA

CULTURAL SECRETARY

4.

M.DHANALAKSHMI

SPORTS SECRETARY

5.

S.NANDHINI

PLACEMENT SECRETARY

6.

S.SUBIKSHA

NSS SECRETARY

7.

J.MAHALAKSHMI

YRC&RRC SECRETARY

S.NO

NAME

POSITION

1.

AGILANDESWARI MOHAN

ASST.PRESIDENT

2.

V.DHANALAKSHMI

ASST. SECRETARY

3.

K.SRIJA

ASST. CULTURAL SECRETARY

4.

R.RAJALAKSHMI

ASST. SPORTS SECRETARY

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

148

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI REPORT - 26/01/2021

Annai Veilankanni's College organized an online Alumni Meeting on the auspicious Republic day of 26th January 2021 through Zoom app. The meeting started at 10.00 a.m. with a prayer. Dr. Anita Rajendran, Principal, Annai Veilankanni's College for Women welcomed the gathering. Presidential address was delivered by Dr. S. Devaraj, Chairman, Annai Veilankanni's Group of Institutions. The keynote address was delivered by Dr. D. Dev Anand, Secretary, Annai Veilankanni's Group of Institutions. Dr. M. Delphin Devaraj, Vice- Chairman and Dr. D. Johnny Christopher, Director, Annai Veilankanni's Group of Institutions sent their blessings to alumni and wished the program a grand success.

In the program, alumni shared and recalled the memories of their good old days at AVC. It was an agglomeration of alumni from diverse background and got the blessings of their staffs. Finally vote of thanks was rendered by the alumni committee. Altogether, the love and affection showed by alumni made the program more vibrant and their gratitude and respect added more colors to the program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision To make quality higher education affordable and accessible to all especially to the First Generation and less privileged learners. **Mission** • To empower women with quality education

towards employability • To improve the socio-economic status of learners through higher education • To make students self-reliant and economically independent • To inculcate democratic, moral, and spiritual values in learners The institution aims to provide quality education to the socially backward students of society. Students are provided with fee concessions and free education. The teachers take much effort to make sure that the economically backward students are benefited through the Government scholarships. Apart from the academics' students gain knowledge through courses like value-added courses, Personality Enrichment, and Bridge courses. To minimize dropouts Placement Committee provides students with part-time jobs and also full-time jobs in their final years. The moral and spiritual values are inculcated to the students through value education classes and also by conducting weekly college assemblies. Students are trained to be economically independent through Entrepreneurial Development classes. Heads of the Department are empowered to be part of the selection panel in the staff recruitment process. They are given the freedom to organize various Intra and inter-collegiate activities in the college. The Heads of the Department prepare the action plans for the semester and along with the staff members they plan for various activities. The staff members work under various committees and they plan for many special programs other than academics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The Chairman regulates the functioning of the college.
- The Management constantly monitors and supports and sanctions the annual budget proposals and other ad hoc expenses.
- The Principal monitors the overall performance of the college: academics, infrastructure, clerical etc.
- The Vice-Principal monitors the teachers' professional ethics, behaviour, and leave patterns and is the authority to sanction leave under normal circumstances and consult the Principal on complex issues.
- The Dean of Academics monitors the curriculum planning committee; they plan the academic calendar.
- The Dean of Students monitors all student activities and checks if they are aligned with the vision of the college.
-

The IQAC is in action, monitoring the functioning of the college and frequently reports to the Principal, and suggests new opportunities for planning. • Autonomy is given to each Committee and Cell Coordinators. Each committee head is solely authorized, accountable, and responsible for the committee. They are given the freedom to plan the activities. • Class teachers are in charge of classes and all their activities. • The Student Council and Class Representatives assist the faculty at various levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Offering certificate and diploma courses through various excellence
- To offer skill-based courses
- Extension activities were carried out through NSS
- More students from the socially deprived society were admitted with scholarship Strategic Plan
- To conduct skill-oriented training Programmes
- Motivate all the staff to register PhD or qualified NET /SLET
- To Improve the employability skills of the students
- To encourage the students to participate in co-curricular/ extracurricular activities
- To encourage the Faculty to publish papers in UGC-approved national and international journals.
- The college established functional Memorandum of Understanding with various organizations for Value Added Course
- To organize Extension activities through NSS

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Provident fund is available for both teaching and non-teaching staff
- Faculties are encouraged to present papers at National and International conferences by rendering financial support.
- Staff are honored with mementos for producing a cent percent result in centum marks and cent percent attendance.
- Staff are permitted to go to other colleges for valuation, external examiner for practical examination, question paper setting, question paper scrutiny and also to attend the interview in Govt. colleges/
- Festive advances are given to teaching and non-teaching staff
- Faculties are permitted to avail 12 days as CL and 12 days OD (on the approval of the principal) and 15 days leave for

marriage with salary based on their service.

- Teaching and non-teaching staff can use Hostel and bus facilities free of cost.
- Tuition fee concession is provided to the children of faculty members studying in any Annai Veilankanni's Group of Educational Institutions.
- Frequent personal health care awareness is arranged inviting Eminent Doctors.
- Investment planning sessions are arranged for the faculties to help them to plan for their future.
- One-day recreational outing is arranged for staff members which helps them to relax.
- Special permission is given for nursing mothers; long leave is granted for any personal or health-related issues.
- As the college is a member of ICTACT, the staff is able to attend various seminars, workshops and other certificate programs either free of cost or at concessional rate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A confidential Report of Teaching and Non-Teaching Staff is prepared by the Principal of the College every year. The Appraisal

is designed to explore the individual professional skills and progress of Faculty and their participation in Academic, Research, Curricular and Co-curricular activities which in turn lead to the overall development of the Institution. Performance Appraisal System is implemented for both teaching and non-teaching staff. The Appraisal System for performance review is conducted by IQAC. The Committee checks and reviews documents and academic achievements. The Principal adds his remarks to the document and forwards them to the Management. The Management adds their final remarks on the Teachers' Appraisal form.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial requirement of the college is directly under the control of the College Governing Body. It calls for an estimate from the various departments and committees in academic expenses such as College Day, Graduation day, Astral, AVC fest, Department Activities, Conferences or Workshop proposed Extension Activities, National and Social festivals.

Master budget prepared by the committee is verified by the finance committee and forwarded to the College Governing Body through the Principal. A flexible finance system allows spending more or less than the amount sanctioned.

A consolidated statement of accounts with receipts and payments and details of surplus and deficit of the budget is submitted to the corporate office duly authenticated by the Principal for further activities. After obtaining all documents, statements of accounts, vouchers, and bills maintained by the departments and committees in respect of the transactions, the accounts are checked and verified by the finance committee.

An external audit is conducted by the Auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization

The college is a Self-Financing Institution, the major source of revenue for the College is fees collected from the students. Funds are mobilized from various sources like Astral, Seminar, Pongal Bazaar, and Department Fest. Departments collect sponsors from renowned people, organizations, Institutions, Alumni in order to mobilize funds.

Strategies for optimum utilization of resources

The principal instructs all HODs and Coordinators of Clubs and Associations to submit their budget to the Finance Committee. The Finance Committee forwards the same to the Trust Office through the Principal and the required fund is sanctioned. The Finance Committee allocates the funds received to all the Departments, Clubs and Association Activities. The fund is utilized in an effective way and resubmitted with bill copies. This is verified

by the Principal and forwarded to the Trust Office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Quality Assurance Strategies and Processes

- Annual Academic and Administrative Audit is initiated.
- Regular training programmes are organised.
- Feedback system is been taken and analysed.
- Annual Quality Assurance Report (AQAR) is prepared.
- Action Taken Reports prepared and necessary action taken.

IQAC of the institution is constantly working on the quality improvement in various areas. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation. Paperless documentation system The College has adopted paperless documentation system. This ensures timely submission of information related to academic, co-curricular and extra-curricular activities conducted by various departments. e-governance IQAC has focused on the implementation of e-governance in the areas like Planning, Administration, Finance and Accounts, Admission Process, Examination and Evaluation. The College has developed a Common Server that preserves and provides all academic and official data under one system of online information. The information and details provided in all respective folders on this server are later procured for many official purposes like drafting of magazine reports, annual reports, higher education reports, submission of AQAR and preparation of SSR etc. This also gives accessibility to the Management to scrutinize and verify all the activities conducted by different departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC monitors the functioning of the institution. The Principal, Dean of Academics, the senior HoDs plan and monitor the activities of the semester.

Teaching learning process • The Dean of Academics and IQAC work on the College calendar well in advance. • The course files are prepared every semester. • Lesson plan is checked by the Hods. • These classes are monitored by the IQAC and auditors. Teachers are guided accordingly.

Structures & methodologies of operations • The CIAs are planned in advance. • Lesson plans are monitored. • The question papers are checked with the lesson plan. • Activities in the online classes are monitored. • Log books are maintained with the student attendance, and CIA marks

Learning Outcomes • The placement cell guided by the IQAC discusses the outcome of skill based teaching in the classroom • knowledge and skills are assessed. Accordingly, IQAC suggests Add on courses and new programmes to be introduced to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit

C. Any 2 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is a women's college and as a single-sex institution, our focus is on ensuring safety and security for our women students. CCTV cameras help to monitor the happenings in the campus. The college also has a well-trained security service. A woman PC is stationed during the opening and closing hours of the college to help students keep them away from ragging and road side Romeos. The students are trained in disaster management and fire and safety services. As part of self-defense students are trained in martial arts like Silambam. The college has an anti- ragging cell guided by the faculty, through which the college ensures the safety of every student. Gender harassment / sexual abuse in the personal lives is reported, the college takes up the issue seriously and counsels the victimized student. A program titled stress management was held during the lockdown period, on 10/8/2020. It created an awareness and helped a lot for the participants to fight against stress to lead a peaceful life. The program also helped students to overcome depression and stress caused due to the lockdown. Counselling was given to students to do physical exercise.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

E-governance helps to reduce the consumption of paper. Online databases are maintained in the following areas. One side papers are re-used. Waste is collected by the corporation regularly. Broken chairs are repaired and reused. Waste generated is used as manure for the kitchen garden. Water wastage is minimized at an optimal level. The taps in the lab are designed in such a way as to ensure minimal usage of water to clean the apparatus. Leaking taps if any are periodically checked and serviced. Other liquid wastes are disposed of safely by connecting the drainage pipes to the main sewerage of Chennai Corporation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution fosters an inclusive environment that values

tolerance and harmony in the context of cultural, regional, linguistic, community socioeconomic, and other differences. Students must adhere to a code of ethics, as well as a code of professional ethics for teachers and other personnel, that must be obeyed by all, regardless of their cultural, geographical, language, communal socioeconomic, or other differences. Pongal celebration, Women's Day, Covid relief work, Polio drops training programme and polio camp, Deworming Day observed by distributing the tablets to all the students and staff, Blood donation camp and wall painting activity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

On Kamarajar's Birthday, we celebrate 'Educational Development Day' for his contribution to the development of education. Independence Day gives people a sense of patriotism and nationalism. It's one of the great days when we remember the sacrifices made by our people. These activities provided students with knowledge about their country's history and democracy. Students learned about the qualities needed to become a leader and good citizens. Students also learned about the rights they enjoy as citizens of India. Some programs induced awareness in students about self-discipline, hygiene, moral values, and ethics. Also, they got to know about the culture of our nation. Our college is one of the covid relief Centre, Siddha and yoga training Centre, those who are all affected Corona Rehabilitation Centre. The vast majority of covid patients are recovered and benefited from this center. Elections conducted by the government of India are identified as our college's pooling booth. 2020-21 election was conducted on 12.4.2021, and our college campus was pooling booth for no.103 ward.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College organises many national and international commemorative programmes. Due to pandemic online programmes were organised.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Drumstick 2020

2. Objectives of the Practice: The year 2020, with the pandemic all over the world. It made human beings turn their attention towards health and awareness. People need a clear awareness and also wanted to keep their health in good condition and stay fit. They need nutritious food and stay fit. They need nutritious food and physical and mental exercise for their body and mind. The college has decided to create awareness on the wellbeing of the people and organized to supply drumstick samplings to fight against the dreadful disease corona.

Best practice 2 1.Title of the Practice: Blood Donation Camp- 2. Objectives of the Practice National Service Scheme, Youth Red Cross, Red Ribbon Club, and the Rotaract Club of Annai Veilankanni's College for Women in association with the National Integrated Forum of Artists and Activists conducted "Samvedna" - International Blood and Plasma Drive on 23 rd March 2021. The event served as a platform for blood donors, and also to promote and raise awareness on blood donation.

File Description	Documents
Best practices in the Institutional website	https://avcas.annaiveilankannis.com/wp-content/uploads/2022/04/7.2.1-Best-Practice-1.pdf
Any other relevant information	https://avcas.annaiveilankannis.com/wp-content/uploads/2022/04/7.2.1-Best-Practice-2.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision and priority of this institution are to educate young women which would help them stand on their own feet. In the year 2000, when the college was founded, there were no women's colleges in this part of Chennai. Most of the families belong to the labour class. The college admits students even with low marks if they come from the neighbourhood. Many of the girls are first-generation learners. The success story of the college lies in transforming these young women into independent, confident young women with global competencies who can take on the challenges at the national and international levels and prove their worth. The college considering the pandemic situation and its impact on the livelihood of the families offers various scholarships. ? Scholarship for the students who have lost their parents to Covid, and to the children of health workers are the humble effort from the management to help the students pursue their higher education. ? For the students who were about to discontinue their education due to economic crisis during pandemic were given special concessions. ? Counselling sessions were conducted to boost the positive energy of the students and teachers, during the lockdown. ? A special orientation program was conducted to keep the students and teachers in track with the new model of education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College Academic Calendar is prepared on par with the University Calendar and accommodating 450 instructional hours per semester. The master time-table for the college is framed by incorporating all the courses common to different departments such as Foundation Courses, Soft Skills, Non-Major Electives and lab hours. The departments frame their time-table and action plan to synchronize with the master time-table and academic calendar. The Heads of Departments plan the allotment of subjects well ahead of the semester keeping in mind subject expertise of the faculty members. Lesson plans are prepared for each subject. Subject wise logbooks keep track of the implementation of the lesson plan. This is monitored by the respective Heads of Department and Dean of Academics. Course files are also maintained in the departments. Outcome Based Education was introduced and POs, PSO and Cos have been uploaded on the website. All efforts are taken to make students familiar with their Course Outcomes. Faculty members have been advised to adhere to Blooms Taxonomy while assessing students. All academic plans are approved by the Principal and monitored by the Dean of Academics and the Vice Principal. Covid 19 The academic calendar was prepared every month taking into account the needs of that particular month as per the instruction given by the Affiliating University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://avcas.annaiveilankannis.com/wp-content/uploads/2022/04/2.7-CORRECTED-COLLEGE-DIARY-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares its Academic Calendar every year in accordance with the Academic Calendar sent by the University of

Madras. This ensures uniformity, consistency, and compliance in curriculum implementation. The University's Academic Calendar specifies the date of commencement of end semester Practical and Theory Examinations. CIA - I is held approximately on the 30th day, the CIA - II on the 55th day, and the Model Exam before the commencement of University Practical Examinations. Model Exam question paper is based on the University question paper. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. In case of any unusual and unscheduled break in the working day like strike or the government declares a holiday, a schedule to compensate for the working days is prepared. Dates for conducting seminars and class tests and submission of assignments are all announced well in advance taking into consideration the government holidays as well as other planned activities of the college such as College Day, Cultural, Sports Day, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://avcas.annaiveilankannis.com/wp-content/uploads/2022/04/2.7-CORRECTED-COLLEGE-DIARY-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****15**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****NIL**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**NIL**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A holistic educational programme aims at creating awareness and equipping students to the challenges of Globalization. In this regard, the curriculum designed by the University of Madras includes courses that cater to cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The students have first-hand knowledge of these issues when the units related to these are taught and the students are engaged in public discussion emphatically.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

95

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

715

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

715

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners Bridge courses are conducted in respective subjects for newly admitted students to identify their learning capabilities. Slow Learners • Peer teaching is employed by having advanced learners teach a few topics assigned for the benefit of weak learners. • Special care is taken for slow learners by conducting retests. • Before commencement of end semester examination, remedial classes are conducted for Slow learners • Slow learners are periodically motivated and counselled by the counsellor. • Collaborative learning methods are followed by grouping the batch members in the mini projects and also in laboratory sessions involving equal numbers of slow learners and advanced learners. This method enhances the knowledge of slow learners substantially. Advanced Learners • Advanced learners are encouraged to make posters and PPT presentations. • Student seminars and symposiums are regularly organized. • Advanced learners are motivated to take part in inter-collegiate competitions. • They are given e-links of MOOCs on SWAYAM, NPTEL • Advanced learners are informed about competitive exams and career pathways. • They are advised to go through standard reference books in the library. • Class

toppers are awarded during Annual Day Celebrations. • Advanced learners improve their organizing skills through club activity classes which are conducted during college hours.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
715	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences: Experiential learning Different student-centric learning methods are adopted in the institution to enhance their learning ability. It includes lab experiments, internships, mini-projects, field trips, and demos with working and non-working models.

Participative learning Teachers adopt participative teaching methodologies like Oral presentations, including seminar presentations, Performance, Role Play, Individual or Group quizzes, Poster Presentations, Nature observation, Interviews, Field Surveys, Paper Presentations, Group Discussions, and Computerized adaptive testing for MCQ etc.

Problem-solving Students learn through case study reports, Problem-based Assignments/Problem-solving Activities, Brainstorming sessions etc

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for an effective teaching-learning process. The College adopts various teaching methodologies to impart knowledge and skills to the students. During pandemics, classes were handled through Google Meet. The use of ICT, enabled the teaching-learning process more outcome-oriented and student-centric. The use of youtube, blended learning, flipped learning, blogs, Tedx, simulations, animations, made teaching effective. PowerPoint classes were handled through G Meet.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

69

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

547

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Examination The schedule of Internal Examinations is given in Academic Calendar. The internal exam committee conducts the internal examinations. Three internal assessment tests are conducted during each semester namely Unit Test I, Unit Test II, and Model Exam. The question paper is set as per the University pattern, and the papers are given to the students after the assessment. If the student finds any discrepancy in the assessment, they can get it clarified with the concerned subject teacher. Internal exam marks are entered in ERP that can be viewed by the students and parents.

Assignments/ Seminars Each student is given a topic/area of study on which they are expected to prepare Assignments and Seminars on the subject. The completed assignments are submitted to the course teacher for evaluation. Seminars were taken by the students and they are graded based on the quality of presentation. **Attendance** Students with 91 - 100% attendance earns 5 marks, 76 - 90% attendance earns 4 marks, 60 - 75% attendance earns 3 marks. Attendance is entered in the ERP portal every day and the students can check the attendance for the day in the portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievances related to the internal examination are dealt by the college internal exam committee. If any student has any grievances regarding internal examinations, students have to approach the internal examination coordinator with a letter stating the grievances. The exam committee forwards the grievance to the principal. The principal consults with the HOD and the course counsellor and takes the necessary steps to resolve the grievance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes and Course Outcomes are displayed on the website and department noticeboard. Communication to the Teachers The affiliated University has clearly stated the Programme Outcomes and Course Outcomes in the syllabus. Course Counsellors are oriented on this and are asked to prepare the course file incorporating the POs and COs. Teachers are advised to focus on achieving the aims and objectives of the outcomes. Communication to the Students POs, PSOs and COs are displayed on the website, department notice boards, classrooms and laboratories. Teachers are asked to incorporate the POs, PSOs and COs in the lesson plan as the introductory class.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Feedback obtained from Teachers, students, employers and alumni is used to assess the outcome of the programme given in the syllabus. The course outcome is assessed and evaluated based on the students' performance in the Internal Examinations and University Examinations. Marks obtained in formative and summative evaluations are the direct measures of attainment of Specific Course Outcomes. The learning outcomes are monitored by the Teacher using Bloom's Taxonomy method.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

788

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneurship Development Cell seeks to develop students who have the potential to become future entrepreneurs. To promote students to become entrepreneurs, the ED Cell provides programmes like Training, Workshops, and Seminars by skilled resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Legal Awareness Programme
2. Rotaract Club, NSS, YRC, RRC
3. Blood Donation Camp
4. Rotaract Club, NSS, YRC, RRC
5. World Environment Day - Tree Plantation NSS
6. Cleaning & Tree Plantation - NSS and Corporation
7. World YOGA Day NSS
8. NSS Day Celebration - Tree Plantation & PPT Presentation
9. Gandhi Jayanthi - Murunga 2020 - NSS
10. Dr. APJ Abkulkalam Birthday Celebration - Debate - NSS
11. National Unity Day - NSS
12. Thermal Scanning & Hand Sanitizing - NSS

13. Road Safety Awareness - Two Wheeler Rally - NSS
14. NethajisubhasChandrabos Birthday Celebration - NSS
15. Polio Training - NSS
16. Polio Drop Camp - NSS
17. World Wetland Day - NSS
18. Wall Painting - NSS
19. COVID - 19 Distance Maintaining Symbol Drawing - NSS
20. Book Fair - NSS
21. Election awareness competition Essay, Quiz -NSS
22. Training for Voting - NSS
23. Deworming Day - NSS
24. COVID - 19 Awareness - NSS
25. Training for Election Duty - NSS
26. Covid -19 Survey - NSS
27. To Help Issues the Grocery items- Covid 19 - NSS
28. Chennai Book Fair at YMCA - NSS
29. Online Webinar Inclusion of Organ Donation Awareness Program

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1007

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has an adequate infrastructure with well-ventilated classrooms, auditoriums, lecture halls, and laboratories. • One other well-lit classroom which is furnished with dual desks • One auditorium with a seating capacity of four hundred and fifty. • One open auditorium which can accommodate up to thousand five hundred students • Eleven staff rooms equipped with computers, internet connectivity, and printers. • Chemistry Laboratory, with a working capacity of 25 students. • Three Computer Labs equipped with computer systems of high-end configuration and high-speed internet connectivity of 100 Mbps.

The systems are configured in Star LAN and have 100% power

backup through UPS. The details are:

• Computer Science Lab with 54 computers and 1 server and broadband speed of 100 Mbps • Computer Applications Lab with 58 computers and 1 server and broadband speed of 100 Mbps. • Language Lab with 25 computers and 1 server and broadband speed of 100 Mbps. • Two portable LCD projectors are used by the departments during seminars, guest lectures, and workshops. • The college library has a total area of 1800 sq. ft. It has a Wi-Fi line and a speed of 300 Mbps.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College encourages Sports, Games, Yoga and Cultural activities and has adequate infrastructure for the same. Sports Day is celebrated with multiple activities like March Fast, Mass Drill, Silambam, Aerobics, Pyramid, Marshall Arts, Yoga Demonstration, Athletic Events, all Indoor and Outdoor Matches for Students & staff are conducted every year with great enthusiasm and team spirit. Indoor and Outdoor game facility provided by the institution results in active participation of students at various level. All support is provided for students participating in sports at different levels. Sports (Indoor) • Chess • Carrom • Table Tennis • Pallanguzhi • Snake and ladder • Thayam. Sports (Outdoor) • Volley Ball • Throw Ball • Ball Badminton • Silambam • Kho-Kho • Kabadi • Shuttle • Cricket • Discus Throw • Javelin Throw • Shot put throw • Athletic Event Yoga Yoga classes are held in the Lecture Halls and Auditorium Cultural The Cultural Committee of the College conducts various cultural activities and organizes the college culture. The events are conducted in the Open Auditorium. Every year the college conducts Women's Day Celebrations with the active participation of students. Yoga classes are conducted in college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9412677

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 • Name of ILMS software: Koha • Nature of automation (fully or partially): Fully • Version: 19.5 • Year of

Automation: 2019 The College Library has emerged as a knowledge resource center. The library preserves various types of old and new book collections. The library recognizes the importance of functioning in a thoroughly professional way taking into consideration the interests of all departments. The library committee consists of the principal as a chairperson aided by a senior faculty and the Librarian as in the committee. The library is housed on the third floor of the main building. Our library has a total area of 1,800 sq. ft. The library is having the membership of N-list (a programme of INFLIBNET) to provide remote access to the users. The library offers various services to its users like an online public access catalogue, reprography, internet browsing, library orientations, book bank facility, newspaper clipping, etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College aims at providing the facilities to its students so that they can utilize Wi-Fi resources to reach greater heights. The Wi-Fi facilities are periodically updates as per the latest network requirement that are accessible to the students as well as the teachers for academic purposes. Systems are available with internet facility in the library. Information about upcoming events is available on the website After completion of the event, pictures will be uploaded in the web site. This information includes the time and date along with details about the event. Following academic calendar as well as the course information is also updated in the beginning of every academic year. The technology at college is constantly updated. The network services policy indicates to ensure the network is free from spam, malware and virus and ensure the bandwidth provided for productive purpose. Email has been used effectively for all official communications.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the policies are observed. At the end of each academic year, an internal audit of the infrastructure and support facilities is carried out. Based on the audit report. Maintenance and inventory for the next academic year is planned.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

619

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

550

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

550

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

122

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

124

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council members' of 2020 - 2021 :

S. NO

NAME

POSITION

1.

V.PRIYA

PRESIDENT

2.

A.GILDA

GENERAL SECRETARY

3.

M.SARANYA

CULTURAL SECRETARY

4.

M.DHANALAKSHMI

SPORTS SECRETARY

5.

S.NANDHINI

PLACEMENT SECRETARY

6.

S.SUBIKSHA

NSS SECRETARY

7.

J.MAHALAKSHMI

YRC&RRC SECRETARY

S.NO

NAME

POSITION

1.

AGILANDESWARI MOHAN

ASST.PRESIDENT

2.

V.DHANALAKSHMI

ASST. SECRETARY

3.

K.SRIJA

ASST. CULTURAL SECRETARY

4.

R. RAJALAKSHMI**ASST. SPORTS SECRETARY**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

148

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI REPORT - 26/01/2021

Annai Veilankanni's College organized an online Alumni Meeting on the auspicious Republic day of 26th January 2021 through Zoom app. The meeting started at 10.00 a.m. with a prayer. Dr. Anita Rajendran, Principal, Annai Veilankanni's College for Women welcomed the gathering. Presidential address was delivered by Dr. S. Devaraj, Chairman, Annai Veilankanni's Group of Institutions. The keynote address was delivered by Dr.

D. Dev Anand, Secretary, Annai Veilankanni's Group of Institutions. Dr. M. Delphin Devaraj, Vice- Chairman and Dr. D. Johny Christopher, Director, Annai Veilankanni's Group of Institutions sent their blessings to alumni and wished the program a grand success.

In the program, alumni shared and recalled the memories of their good old days at AVC. It was an agglomeration of alumni from diverse background and got the blessings of their staffs. Finally vote of thanks was rendered by the alumni committee. Altogether, the love and affection showed by alumni made the program more vibrant and their gratitude and respect added more colors to the program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision To make quality higher education affordable and accessible to all especially to the First Generation and less privileged learners. **Mission** • To empower women with quality education towards employability • To improve the socio-economic status of learners through higher education • To make students self-reliant and economically independent • To inculcate democratic, moral, and spiritual values in learners The institution aims to provide quality education to the socially backward students of society. Students are provided with fee concessions and free education. The teachers take much effort to make sure that the economically backward students are benefited through the Government scholarships. Apart from the

academics' students gain knowledge through courses like value-added courses, Personality Enrichment, and Bridge courses. To minimize dropouts Placement Committee provides students with part-time jobs and also full-time jobs in their final years. The moral and spiritual values are inculcated to the students through value education classes and also by conducting weekly college assemblies. Students are trained to be economically independent through Entrepreneurial Development classes. Heads of the Department are empowered to be part of the selection panel in the staff recruitment process. They are given the freedom to organize various Intra and inter-collegiate activities in the college. The Heads of the Department prepare the action plans for the semester and along with the staff members they plan for various activities. The staff members work under various committees and they plan for many special programs other than academics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The Chairman regulates the functioning of the college.
- The Management constantly monitors and supports and sanctions the annual budget proposals and other ad hoc expenses.
- The Principal monitors the overall performance of the college: academics, infrastructure, clerical etc.
- The Vice-Principal monitors the teachers' professional ethics, behaviour, and leave patterns and is the authority to sanction leave under normal circumstances and consult the Principal on complex issues.
- The Dean of Academics monitors the curriculum planning committee; they plan the academic calendar.
- The Dean of Students monitors all student activities and checks if they are aligned with the vision of the college.
- The IQAC is in action, monitoring the functioning of the college and frequently reports to the Principal, and suggests new opportunities for planning.
- Autonomy is given to each Committee and Cell Coordinators. Each committee head is solely authorized, accountable, and responsible for the committee. They are given the freedom to plan the activities.
- Class teachers are in charge of classes and all their activities.

The Student Council and Class Representatives assist the faculty at various levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Offering certificate and diploma courses through various excellence
- To offer skill-based courses
- Extension activities were carried out through NSS
- More students from the socially deprived society were admitted with scholarship
- Strategic Plan
- To conduct skill-oriented training Programmes
- Motivate all the staff to register PhD or qualified NET /SLET
- To Improve the employability skills of the students
- To encourage the students to participate in co-curricular/ extracurricular activities
- To encourage the Faculty to publish papers in UGC-approved national and international journals.
- The college established functional Memorandum of Understanding with various organizations for Value Added Course
- To organize Extension activities through NSS

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Provident fund is available for both teaching and non-teaching staff
- Faculties are encouraged to present papers at National and International conferences by rendering financial support.
- Staff are honored with mementos for producing a cent percent result in centum marks and cent percent attendance.
- Staff are permitted to go to other colleges for valuation, external examiner for practical examination, question paper setting, question paper scrutiny and also to attend the interview in Govt. colleges/
- Festive advances are given to teaching and non-teaching staff
- Faculties are permitted to avail 12 days as CL and 12 days OD (on the approval of the principal) and 15 days

leave for marriage with salary based on their service.

- Teaching and non-teaching staff can use Hostel and bus facilities free of cost.
- Tuition fee concession is provided to the children of faculty members studying in any Annai Veilankanni's Group of Educational Institutions.
- Frequent personal health care awareness is arranged inviting Eminent Doctors.
- Investment planning sessions are arranged for the faculties to help them to plan for their future.
- One-day recreational outing is arranged for staff members which helps them to relax.
- Special permission is given for nursing mothers; long leave is granted for any personal or health-related issues.
- As the college is a member of ICTACT, the staff is able to attend various seminars, workshops and other certificate programs either free of cost or at concessional rate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A confidential Report of Teaching and Non-Teaching Staff is prepared by the Principal of the College every year. The Appraisal is designed to explore the individual professional skills and progress of Faculty and their participation in Academic, Research, Curricular and Co-curricular activities which in turn lead to the overall development of the Institution. Performance Appraisal System is implemented for both teaching and non-teaching staff. The Appraisal System for performance review is conducted by IQAC. The Committee checks and reviews documents and academic achievements. The Principal adds his remarks to the document and forwards them to the Management. The Management adds their final remarks on the Teachers' Appraisal form.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial requirement of the college is directly under the control of the College Governing Body. It calls for an estimate from the various departments and committees in academic expenses such as College Day, Graduation day, Astral, AVC fest, Department Activities, Conferences or Workshop proposed Extension Activities, National and Social festivals.

Master budget prepared by the committee is verified by the finance committee and forwarded to the College Governing Body through the Principal. A flexible finance system allows spending more or less than the amount sanctioned.

A consolidated statement of accounts with receipts and payments and details of surplus and deficit of the budget is submitted to the corporate office duly authenticated by the Principal for further activities. After obtaining all documents, statements of accounts, vouchers, and bills maintained by the departments and committees in respect of the transactions, the accounts are

checked and verified by the finance committee.

An external audit is conducted by the Auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization

The college is a Self-Financing Institution, the major source of revenue for the College is fees collected from the students. Funds are mobilized from various sources like Astral, Seminar, Pongal Bazaar, and Department Fest. Departments collect sponsors from renowned people, organizations, Institutions, Alumni in order to mobilize funds.

Strategies for optimum utilization of resources

The principal instructs all HODs and Coordinators of Clubs and Associations to submit their budget to the Finance Committee. The Finance Committee forwards the same to the Trust Office

through the Principal and the required fund is sanctioned. The Finance Committee allocates the funds received to all the Departments, Clubs and Association Activities. The fund is utilized in an effective way and resubmitted with bill copies. This is verified by the Principal and forwarded to the Trust Office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Quality Assurance Strategies and Processes

- Annual Academic and Administrative Audit is initiated.
- Regular training programmes are organised.
- Feedback system is been taken and analysed.
- Annual Quality Assurance Report (AQAR) is prepared.
- Action Taken Reports prepared and necessary action taken.

IQAC of the institution is constantly working on the quality improvement in various areas. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation. Paperless documentation system The College has adopted paperless documentation system. This ensures timely submission of information related to academic, co-curricular and extra-curricular activities conducted by various departments. e-governance IQAC has focused on the implementation of e-governance in the areas like Planning, Administration, Finance and Accounts, Admission Process, Examination and Evaluation. The College has developed a Common Server that preserves and provides all academic and official data under one system of online information. The information and details provided in all respective folders on this server are later procured for many official purposes like drafting of magazine reports, annual reports, higher education reports, submission of AQAR and preparation of SSR etc. This also gives accessibility to the Management to scrutinize and verify all the activities conducted by different departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC monitors the functioning of the institution. The Principal, Dean of Academics, the senior HoDs plan and monitor the activities of the semester.

Teaching learning process • The Dean of Academics and IQAC work on the College calendar well in advance. • The course files are prepared every semester. • Lesson plan is checked by the Hods. • These classes are monitored by the IQAC and auditors. Teachers are guided accordingly.

Structures & methodologies of operations • The CIAs are planned in advance. • Lesson plans are monitored. • The question papers are checked with the lesson plan. • Activities in the online classes are monitored. • Log books are maintained with the student attendance, and CIA marks

Learning Outcomes • The placement cell guided by the IQAC discusses the outcome of skill based teaching in the classroom • knowledge and skills are assessed. Accordingly, IQAC suggests Add on courses and new programmes to be introduced to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

C. Any 2 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is a women's college and as a single-sex institution, our focus is on ensuring safety and security for our women students. CCTV cameras help to monitor the happenings in the campus. The college also has a well-trained security service. A woman PC is stationed during the opening and closing hours of the college to help students keep them away from ragging and road side Romeos. The students are trained in disaster management and fire and safety services. As part of self-defense students are trained in martial arts like Silambam. The college has an anti- ragging cell guided by the faculty, through which the college ensures the safety of every student. Gender harassment / sexual abuse in the personal lives is reported, the college takes up the issue seriously and counsels the victimized student. A program titled stress management was held during the lockdown period, on 10/8/2020. It created an awareness and helped a lot for the participants to fight against stress to lead a peaceful life. The program also helped students to overcome depression and stress caused due to the lockdown. Counselling was given to students to do physical exercise.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

E-governance helps to reduce the consumption of paper. Online databases are maintained in the following areas. One side papers are re-used. Waste is collected by the corporation regularly. Broken chairs are repaired and reused. Waste generated is used as manure for the kitchen garden. Water wastage is minimized at an optimal level. The taps in the lab are designed in such a way as to ensure minimal usage of water to clean the apparatus. Leaking taps if any are periodically checked and serviced. Other liquid wastes are disposed of safely by connecting the drainage pipes to the main sewerage of Chennai Corporation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution fosters an inclusive environment that values tolerance and harmony in the context of cultural, regional, linguistic, community socioeconomic, and other differences. Students must adhere to a code of ethics, as well as a code of professional ethics for teachers and other personnel, that must be obeyed by all, regardless of their cultural, geographical, language, communal socioeconomic, or other differences. Pongal celebration, Women's Day, Covid relief work, Polio drops training programme and polio camp, Deworming Day observed by distributing the tablets to all the students and staff, Blood donation camp and wall painting activity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

On Kamarajar's Birthday, we celebrate 'Educational Development Day' for his contribution to the development of education. Independence Day gives people a sense of patriotism and nationalism. It's one of the great days when we remember the sacrifices made by our people. These activities provided students with knowledge about their country's history and democracy. Students learned about the qualities needed to become a leader and good citizens. Students also learned about the rights they enjoy as citizens of India. Some programs induced awareness in students about self-discipline, hygiene, moral values, and ethics. Also, they got to know about the culture of our nation. Our college is one of the covid relief Centre, Siddha and yoga training Centre, those who are all affected Corona Rehabilitation Centre. The vast majority of covid patients are recovered and benefited from this center. Elections conducted by the government of India are identified as our college's pooling booth. 2020-21 election was conducted on 12.4.2021, and our college campus was pooling booth for no.103 ward.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College organises many national and international commemorative programmes. Due to pandemic online programmes were organised.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Drumstick 2020

2. Objectives of the Practice: The year 2020, with the pandemic all over the world. It made human beings turn their attention towards health and awareness. People need a clear awareness and also wanted to keep their health in good condition and stay fit. They need nutritious food and stay fit. They need nutritious food and physical and mental exercise for their body and mind. The college has decided to create awareness on the wellbeing of the people and organized to supply drumstick samplings to fight against the dreadful disease corona.

Best practice 2 1.Title of the Practice: Blood Donation Camp-
2. Objectives of the Practice National Service Scheme, Youth Red Cross, Red Ribbon Club, and the Rotaract Club of Annai Veilankanni's College for Women in association with the National Integrated Forum of Artists and Activists conducted "Samvedna" - International Blood and Plasma Drive on 23 rd March 2021. The event served as a platform for blood donors, and also to promote and raise awareness on blood donation.

File Description	Documents
Best practices in the Institutional website	https://avcas.annaiveilankannis.com/wp-content/uploads/2022/04/7.2.1-Best-Practice-1.pdf
Any other relevant information	https://avcas.annaiveilankannis.com/wp-content/uploads/2022/04/7.2.1-Best-Practice-2.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision and priority of this institution are to educate young women which would help them stand on their own feet. In the year 2000, when the college was founded, there were no women's colleges in this part of Chennai. Most of the families belong to the labour class. The college admits students even with low marks if they come from the neighbourhood. Many of the girls are first-generation learners. The success story of the college lies in transforming these young women into independent, confident young women with global competencies who can take on the challenges at the national and international levels and prove their worth. The college considering the pandemic situation and its impact on the livelihood of the families offers various scholarships. ? Scholarship for the students who have lost their parents to Covid, and to the children of health workers are the humble effort from the management to help the students pursue their higher education. ? For the students who were about to discontinue their education due to economic crisis during pandemic were given special concessions. ? Counselling sessions were conducted to boost the positive energy of the students and teachers, during the lockdown. ? A special orientation program was conducted to keep the students and teachers in track with the new model of education.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Planned to

- introduce 3 programmes
- value added courses
- organise environment awareness programmes
- extension activities

NAAC